BUSINESS OWNER'S CHECKLIST: IT SECURITY & SUCCESS

A secure, cost-effective IT plan is 10 steps away

☑ **Do you have a verified current list of all admin logins and passwords?** Without these, you do not have control over your environment and are beholden to your provider. What if they go out of business or have a rogue employee?

☑ **Do you have a disaster recovery plan documented?** You should be testing monthly, have the ability to restore data and know how quickly you can make it happen.

☑ **Do you have a business continuity plan documented?** You need a process in place so when a disaster hits everyone knows exactly what to do, even if you're not around. Downtime = loss of revenue

☑ **Do you have an inventory of all hardware and software for upgrade planning?** Not having upgrades planned 3-4 years out means you have to use capital resources that you may or not may not have or risk the loss of efficiency and growth.

☑ **Does your provider meet with you monthly or quarterly?** In today's business things change rapidly. Your provider should be in tune with your business goals and be a part of helping you align your technology to help meet and exceed those goals.

☑ **Have you had a third party do a network evaluation?** A simple contract and invoice review could save you thousands monthly. (We recently reviewed a client's invoice and they were spending $60.00 per user per month too much for Managed IT!)

☑ **Have you had a security network scan or penetration test** Hackers and bad guys are counting on you not ensuring your network is secure and protected, having a once a year test ensures your environment is safe and sound.

☑ **Do you have anyone doing third-party IT oversight?** Having a fractional CIO/CTO means you have experts in your corner ensuring you get great products and services for the right price, along with guidance on new technologies.

☑ **Is your provider meeting the agreed-upon service terms?** Don't settle thinking the devil you have is better than the one you may get. Always make sure you're getting the right service and support.

☑ **Does your provider deliver monthly status and analysis reports?** Having a running history of your support requirements, and how the provider is meeting those is critical in measuring and holding them accountable to their Service Level Agreements (SLAs).